

Product Disclosure Statement

Issued on 6 November 2017

About this Product Disclosure Statement

This Product Disclosure Statement (PDS) is a summary of the significant information about investing in smartMonday DIRECT. There are references in this PDS to guides containing additional information about investments, fees, insurance, and super and taxation rules. These reference guides form part of the PDS. You should consider this information before making a decision about this product.

smartMonday is the business name of the Aon Master Trust ABN 68 964 712 340 (the fund) which has been registered by Aon Hewitt Limited ABN 48 002 288 646 (AHL) as sponsor of the fund. smartMonday DIRECT is a part of the fund. This PDS has been prepared by AHL as sponsor and administrator of the fund. The trustee is Equity Trustees Superannuation Limited ABN 50 055 641 757 AFSL 229757 RSE Licence L0001458 and is the issuer of the PDS. References in this PDS to 'we', 'us', and 'our' are references to the trustee.

The information in this PDS is general in nature and should not be relied upon as advice (personal or otherwise) as your personal needs, objectives and financial situation have not been considered. Before making a decision based on any information in this PDS you should consider whether it is appropriate for your personal circumstances. You should speak with a financial adviser to obtain advice tailored to your personal needs, or call us on **1300 880 588** and we can put you in touch with one.

Updated information

Information in this PDS may be updated from time to time. The latest information is available on the fund's website at smartMonday.com.au/resources.aspx or you can request a copy by calling us on **1300 880 588**. We will notify you of material or significant changes in accordance with the law.

Contents

1. About smartMonday DIRECT	1
2. How super works	1
3. Benefits of investing with smartMonday DIRECT	2
4. Risks of super	2
5. How we invest your money	3
6. Fees and costs	4
7. How super is taxed	5
8. Insurance in your super	6
9. How to open an account.....	8

1. About smartMonday DIRECT

smartMonday is the new face of the Aon Master Trust, an award-winning superannuation fund with a 27 year track record of building strong and stable financial futures for members.

We like Mondays. That's because there's always a chance to do things differently, to get on top of all those small things you've been meaning to do, but haven't. At smartMonday, we've taken that promise to heart, creating a new style of super fund that makes taking action easy. With a few simple steps, we want to put you in control of your super, so you can build the future you really want. Because it's the small things, done today, that will make your future that much bigger, and that much better. So, what are you waiting for?

smartMonday DIRECT has a range of investment and insurance options to help you save for retirement and look after yourself and your family. If you don't choose an investment option when you join, we'll invest your super contributions into the Balanced Growth – Index investment option.

Dashboards for the fund's managed investment options are available at smartMonday.com.au/investments.aspx.

More information about the trustee, including board and executive remuneration, and other governance disclosure is available at the trustee's website at eqt.com.au/corporate-and-employer-super/etsl-registrable-superannuation-entity-disclosures.

2. How super works

Super is a means of saving for your retirement that is, in part, compulsory. Super is a long-term investment where contributions during your employment years will provide you with a source of income in retirement. Your money stays invested during this time and lower tax rates and other Government incentives can make super an attractive and beneficial way to save.

Employers are required to contribute 9.5% (increasing to 12% in future years) of your earnings into super. There are different types of contributions available (eg employer contributions, voluntary member contributions, spouse contributions and government co-contributions).

The Government also sets limits to the amount you can contribute and when you can withdraw from super. Generally, you cannot access your money until you've reached retirement age.

The choice is yours

You are generally able to choose which super fund your employer pays your SG contributions into. If you want your smartMonday DIRECT account to receive SG contributions, just complete an *It's your choice* form on the website and give it to your employer. If you change jobs you can take your smartMonday DIRECT account with you to your next job.

Want to know more?

You can find more information about super on the Australian Securities and Investments Commission (ASIC) website moneysmart.gov.au or the Australian Taxation Office (ATO) website ato.gov.au/super.

3. Benefits of investing with smartMonday DIRECT

Investment options

The fund has a range of pre-mixed and sector investment options to choose from or, if you want to be more hands-on with your super, our direct investment option (DIO).

Insurance options

Having insurance in your super is a convenient and cost-effective way to provide peace of mind and protect your family if something happens to you. Insurance is automatically provided to eligible members to cover:

- > death
- > total and permanent disablement (TPD)

There's also cover available for income protection if you want to apply for it.

Support

WeCare*— there are times in life when we all need some help to get by. The WeCare service can help you and your family get through those difficult times. It can also help you access tax and legal advice, child care and aged care services, and other handy services. See our website for more information.

* WeCare is a telephone counselling and advice service provided by NHS Australia Pty Ltd ABN 38 080 244 195.

There for you when you move into retirement

The fund has a pension account that you can use as you approach retirement to access your super as a tax-effective income stream.

4. Risks of super

Like any investment, there are risks of investing in super. You should consider risk in the context of whether you will have enough money to fund your retirement, and that you may lose some of your money.

What is your acceptable level of risk?

How much risk you are willing to take will depend on a range of factors, including:

- > your age and health
- > the timeframe of when you expect to draw down on your investment
- > where other parts of your wealth are invested
- > your risk tolerance

Investment risk

Your super can be invested in a range of asset classes, each carrying different levels of risk. Asset classes include shares, property, fixed interest, and cash. Investment returns are not guaranteed, and past returns are not an accurate predictor of future returns. Five main types of investment risk are:

- > **market risk** — investment markets might move suddenly causing the value of your investments to rise or fall. Investments with the highest long-term returns may also carry the highest level of market risk in the short-term.
- > **inflation risk** — the chance that the value of your money won't keep pace with inflation and that you could lose some of the purchasing power of your money over time.
- > **interest rate risk** — refers to fluctuations in the cost of borrowing, as well as the danger that fixed interest investments will lose market value if interest rates rise.
- > **liquidity risk** — the chance that an asset cannot be readily sold at a reasonable price.
- > **sequencing risk** — the risk that a sequence of negative investment returns could erode your retirement savings. Your account balance is likely to be at its largest when you approach retirement and large negative returns at this time would have a larger impact in dollar terms than if they were to happen when you're just starting out at a younger age.

Other risks to consider

- > The amount of contributions you make into super, even after good investment returns, may not provide enough income in your retirement. There's a possibility you could outlive your retirement savings. This is called longevity risk.
- > Whether you have enough insurance to cover your family's needs if something happens to you.
- > Changes in super and tax laws may affect how and when you can access your super, and the tax effectiveness of super.

The trustee has a risk management framework which outlines strategies and controls to ensure that risks are managed consistently with the objectives of the fund.

5. How we invest your money

smartMonday DIRECT offers a range of investment options to suit your needs. If you don't choose an investment option on your application form, we will invest your money in the Balanced Growth – Index option.

You can choose from our range of pre-mixed and sector investment options or, if you want to take even more control over how your super is invested, our direct investment option (DIO) gives you direct access to Australian shares, exchange-traded funds (ETFs) and term deposits. Dashboards containing investment and performance information for the pre-mixed and sector options are available at smartMonday.com.au/investments.aspx

Balanced Growth – Index

Description—Invests in a mix of growth and defensive assets including Australian and international shares, property, fixed interest and cash. Intended to be suitable for those who can tolerate negative returns in some years because they intend to remain invested in this option for the suggested minimum timeframe.

Objective—To provide a return at least 3% pa above inflation (after fees and taxes) over rolling 10-year periods.

Suggested minimum timeframe—10 years.

Investment strategy—Invest 60-80% of the portfolio in growth assets and typically 30% in defensive assets.

Risk/return profile—Likely to be volatility in returns in the short to medium term but volatility tends to decline over longer periods.

Standard risk measure—4 (Medium)

Strategic asset allocation—The asset allocations shown below are current targets and ranges. Actual allocations may vary.

	Target %	Range %		Target %	Range %
Australian shares	32	0-70	Alternative – defensive	0	0-15
International shares	32	0-70	Australian fixed interest	12.5	0-30
Property	6	0-30	International fixed interest	12.5	0-30
Alternative – growth	0	0-30	Cash	5	0-30
Total growth	70	60-80	Total defensive	30	20-40

Pre-mixed	Sector	
> High Growth – Index	> Australian Shares – Index	> Property – Australian Index
> High Growth – Active	> Australian Shares – Diversified	> Property – Diversified
> Growth – Index	> Australian Shares – Core	> Property – Global Listed (\$A hedged)
> Growth – Active	> Australian Shares – Socially Responsible	> Fixed Interest – Australian Index
> Balanced Growth – Index	> Australian Shares – Opportunities	> Fixed Interest – Australian
> Balanced Growth – Active	> International Shares – Index	> Fixed Interest – International Index (\$A hedged)
> Moderate – Index	> International Shares – Index (\$A hedged)	> Fixed Interest – International
> Moderate – Active	> International Shares – Diversified	> Fixed Interest – Diversified
> Defensive – Index	> International Shares – Core	> Cash
> Defensive – Active	> International Shares – Core (\$A hedged)	
	> International Shares – Emerging Markets	
	> Alternative – Diversified	

Direct investment option (DIO)

DIO gives you direct access to Australian shares listed on the S&P/ASX 200 index, exchange-traded funds (ETFs) and term deposits.



You should read the important information about *Your investment options* before making a decision. Go to the reference guide *Your investment options* at smartMonday.com.au/resources.aspx. If you wish to invest in DIO you should also read the *Direct investment option* guide. The material relating to fees and costs may change between the time when you read this statement and the day when you become a member.

Before making a decision to invest you should consider the likely returns, risks, and your investment timeframe. If you need help or advice, call us on **1300 880 588**.

6. Fees and costs

This section shows the fees and costs if, for example, you invest in the Balanced Growth – Index option. You can use this information to compare fees and costs between different super funds.

Fees and costs are paid directly from your account or deducted from investment returns. Fees are shown net of the effect of GST. Administration fees are shown gross of (or before) the benefit of any tax deduction claimed by the fund.

WARNING: If you have a financial adviser, adviser service fees may be deducted from your account. Details of these fees will be included in a *Statement of Advice* that the adviser should provide to you.

Did you know?

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns. For example, total annual fees and costs of 2% of your fund balance rather than 1% could reduce your final return by up to 20% over a 30 year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You may be able to negotiate to pay lower fees. Ask the fund or your financial adviser.

To find out more

If you would like to find out more, or see the impact of the fees based on your own circumstances, the Australian Securities and Investments Commission (ASIC) website (moneysmart.gov.au) has a superannuation fee calculator to help you check out different fee options.

Balanced Growth – Index		
Type of fee	Amount	How and when paid
Investment fee*	0.53% pa	Deducted from the assets of the investment option and included in the calculation of unit prices.
Administration fees:		
➤ Asset administration fee	0.45% pa	Deducted monthly directly from your account. Portfolio rebates apply for account balances over \$250,000. See the reference guide <i>Additional explanation of fees and costs</i> .
➤ Member fee [†]	\$87.48 pa	
Buy/sell spread	Nil	Not applicable to the fund.
Switching fee	Nil	Not applicable to the fund.
Exit fee		
Withdrawal fee	\$80 per withdrawal	Deducted from each amount you withdraw from your account.
Advice fees		
Relating to all members	Nil	Not applicable
Other fees and costs:		
➤ Insurance administration fee	See the reference guide <i>Additional explanation of fees and costs</i> .	
➤ Activity fees		
▮ Adviser service fee		
▮ Family law valuation fee		
▮ Family law split fee		
Indirect cost ratio (ICR)*[‡]	0.05% pa	Reflected in the daily unit price and may vary daily depending on the costs incurred in investing the assets of the investment option.

* Different investment fees and indirect costs apply for our other investment options. See the reference guide *Additional explanation of fees and costs*. For fees relating to DIO, please refer to the *Direct investment option* guide.

† Fee will be indexed each 1 July for changes in the Average Weekly Ordinary Time Earnings (AWOTE) index.

‡ Indirect costs are estimates and may vary from year to year. The latest information is available on our website.



You should read the important information about fees and costs before making a decision. Go to the reference guide *Additional explanation about fees and costs* at smartMonday.com.au/resources.aspx. The guide also contains definitions of all the fees and costs. The material relating to fees and costs may change between the time when you read this statement and the day when you become a member.

If fees and costs change, we'll provide updates at smartMonday.com.au/news.aspx or by notifying you in writing, depending on the nature of the change. For example, if we increase any fee (other than for indexation-related increases or fluctuations in indirect costs) we'll notify you at least 30 days before the change. We will provide detailed information of investment fees and indirect costs for the previous financial year in our *Annual report*.

Example of annual fees and costs for Balanced Growth – Index

The table below gives an example of how the fees and costs in the Balanced Growth – Index option can affect your super investment over a one-year period. You should use this table to compare this product with other super products.

EXAMPLE — Balanced Growth – Index		BALANCE OF \$50,000
Investment fee	0.53% pa	For every \$50,000 you have invested in Balanced Growth – Index you will be charged \$265 each year
PLUS Administration fees	0.45% pa + \$87.48 pa	And , you will be charged up to \$225, plus \$87.48
PLUS Indirect costs*	0.05% pa	And , \$25 in indirect costs
EQUALS Cost of product		If your balance was \$50,000, then for that year you will be charged fees of \$602.48 for the product.

Note: Additional fees may apply. And, for each amount you withdraw from the product you will be charged an exit fee of \$80.

* Indirect costs are estimates and may vary from year to year. They are reflected in unit prices and not deducted directly from your account.

This example assumes that all of your account balance is invested in Balanced Growth – Index. It ignores the effect of contributions, earnings, tax, and other deductions on the account balance (such as any activity fees).

7. How super is taxed

Super can be taxed when you put money in, on investment earnings, or in certain circumstances, when you take money out.

When you make contributions to your super

- Before-tax contributions such as employer SG and salary sacrifice are taxed at a concessional rate (15%), which is why they're also known as 'concessional' contributions. There's an annual cap (or limit) on before-tax contributions of \$25,000*.
- After-tax contributions come out of your PAYG earnings but are not taxed on entering the fund. They're known as 'non-concessional' contributions. There's an annual cap on non-concessional contributions of \$100,000*†. From 1 July 2017 you're able to claim a tax deduction on these types of contributions and, if you do, they'll count towards your concessional contributions cap.
- Where your spouse earns less than \$40,000 pa, you may be eligible for a tax offset of up to \$540 pa on non-concessional contributions you make on behalf of your spouse.

* Caps may increase slightly over time with indexation.

† Where your total superannuation balance is \$1.6 million or more you won't be eligible to make non-concessional contributions.

On your investment earnings

Tax of up to 15% is deducted from investment earnings on the investment options you hold in the fund.

See the *Direct investment option* guide for tax information relating to any direct investments you may hold.

When you take money out of super

There's no tax on any tax-exempt component of your super benefit. Tax may apply to the taxable component of your benefit depending on your age or the type of withdrawal. Taxable and tax-exempt components depend on the tax treatment of contributions into your account. Once you turn 60, any income drawn from your super is generally tax free.

Providing your tax file number (TFN)

We have to request your TFN under the provisions of the Superannuation Industry (Supervision) Act 1993. You don't have to supply your TFN to us but if you do you will:

- be entitled to concessional rates of tax on your benefit
- aid the smooth transfer of benefits when you roll over from one fund to another
- make it easier to locate or consolidate any lost or unclaimed super you may have from previous employers.

If we don't hold your TFN:

- we can't accept after-tax contributions from you
- your before-tax contributions and withdrawals will be taxed at a higher rate.



You should read the important information about tax and super before making a decision. Go to the reference guide *Tax and super* at smartMonday.com.au/resources.aspx. The material relating to tax and super may change between the time when you read this statement and the day when you become a member.

Warning: The consequences of failing to provide a TFN may change in the future depending on tax laws. You should:

- Check that we have received your TFN. This will be noted in your *Starter pack*.
- Check how your contributions are tracking to your annual contribution caps because you'll pay additional tax if you exceed the caps.

8. Insurance in your super



You should read the important information about insurance before making a decision. Go to the reference guide *Insurance* at smartMonday.com.au/resources.aspx. The material relating to insurance may change between the time when you read this statement and the day when you become a member.

Check your *Starter pack* to ensure you have insurance cover. It's also important to check that your occupational factor is appropriate for the type of work you do. If you don't tell us your occupation then we'll apply a default rating of 'Heavy Blue' which could mean paying higher insurance premiums than you need to.

Insurance cover is provided through a group insurance policy with the insurer AIA Australia Limited and held by the trustee on your behalf. Cover is subject to the terms and conditions contained in the policy, the interpretation of which prevail over any information that may be inconsistent with the PDS, *Insurance* reference guide, and any related factsheet.

Insurance cover in the fund is designed to be flexible and affordable. If something happens to you, you can still look after yourself and your family, while maintaining an income and continuing to save for retirement.

Types of insurance cover

- > Death
- > Total and permanent disablement (TPD)
- > Income protection

Automatic cover for death and TPD

Insurance cover is automatically provided for death and TPD to eligible members when joining the fund. Cover is limited to New Events cover for 2 years.

Automatic minimum levels of cover

Age	Death and TPD cover	Age	Death and TPD cover
Up to 42	\$294,848	54	\$82,557
43	\$277,159	55	\$64,866
44	\$259,467	56	\$58,380
45	\$241,777	57	\$51,894
46	\$224,086	58	\$45,407
47	\$206,395	59	\$38,919
48	\$188,703	60	\$32,433
49	\$171,012	61	\$25,947
50	\$153,322	62	\$19,461
51	\$135,631	63	\$12,973
52	\$117,939	64	\$6,486
53	\$100,248	65	\$0

New Events cover

For the first 2 years of your membership, your automatic cover is limited to New Events only. This means you'll only be covered for an injury or sickness that occurs or becomes apparent after your cover commences or most recently recommences (whichever is the later).

You'll automatically receive Full Cover subject to satisfying the At Work requirement for 30 consecutive days at the end of the 2-year period.

The At Work requirement

Being At Work is described in detail in the Insurance reference guide. In short and generally it means you're at work performing all your normal duties in a normal and reasonably healthy capacity, and takes into account that you can be on approved leave (eg annual leave) which is not related to any injury or sickness.

It's important that you understand what being At Work means as it determines the scope of your insurance cover such as whether you're covered for any pre-existing conditions you may have (ie Full Cover) or whether your cover continues to be limited to New Events.

Full Cover

If you don't want New Events cover to apply, you can apply for Full Cover:

- > on joining—by completing the relevant section of the *Application* form in the *Member kit*
- > at any time—by completing the *Personal statement and declaration of health* form available on the website at smartMonday.com.au/resources.aspx

You'll need to provide health information to the insurer and Full Cover will be subject to the insurer's approval. If your application for Full Cover is not accepted, you'll still be covered on a New Events basis.

Income protection (optional)

If you're temporarily unable to work because of an injury or sickness, income protection insurance can help you cope financially and support you in your return to work.

If you have cover, a monthly benefit is paid if you meet the definition of totally disabled (or partially disabled, after a period of total disability).

You can tailor your cover to suit your needs and budget with a range of options to choose from:

- > Agreed Value or Indemnity type benefit
- > Waiting periods (30, 60, or 90 days)
- > Benefit periods (2 years, 5 years, or to age 65)

Tailoring cover to suit your needs

You can change the type and level of cover to suit your needs. If you need help call us on **1300 880 588** or, if you need advice, speak to your financial adviser. We can put you in touch with a financial adviser if you need one.

You'll usually need to complete a form to change your insurance. Forms are available at smartMonday.com.au/resources.aspx or call us.

Depending on the type of cover you have, you can increase, reduce, fix your level of cover at a dollar amount, or transfer other cover you may have into the fund. You may need to provide information about your health or lifestyle depending on what you want to do with your cover.

We'll provide you with opportunities at certain stages in your life to increase your cover without the need to provide additional health information. You can find more information about our life stages and loyalty cover features in the *Insurance* reference guide.

Insurance limits

The maximum levels of cover you can have in the fund are:

Cover	Limit*
Death	Unlimited
TPD [†]	\$3 million
Income protection	\$30,000 per month

* Lower limits apply from age 65. See the *Insurance* reference guide for more information.

† Any TPD cover will reduce linearly each year from age 60 to zero at age 65.

What is the cost of insurance cover?

The cost of your cover depends on the premium rates for your age, the type and amount of your cover, your occupation factor, and for income protection; whether you are male or female.

Costs will be deducted from your account from the time cover commences. See the *Insurance* guide for more information.

Death and TPD

The premium rates for one year's cover of \$1,000 can range from \$0.30 to \$41.17.

An example of a person turning 42 with an occupation rating 'Blue collar' with automatic minimum level of cover for death and TPD of \$294,848, the cost of one year's cover is \$573.48. See page 9 of the *Insurance* reference guide for calculations.

Income protection

See page 22 of the *Insurance* reference guide for an example of costs for income protection cover.



Important information

- > You should make sure your account balance is sufficient to support the cost of your cover. We may cancel your insurance if your balance gets too low, but we will write to you before doing this.
- > To opt-out of automatic insurance cover, just tick the box in the insurance section of the *Application* form in the *Member kit*.
- > You can opt out of automatic cover or cancel any other cover you have in the fund at any time by contacting us, however be aware that future applications for cover may require you to provide health information.

Making a claim

If you need to make a claim, it's likely to be a difficult and emotional time for you. We're here to help you through this period, so the best thing to do is call us on **1300 880 588** and we'll get the ball rolling. We will do our best to ensure you've got the support you need and your claim is processed as quickly and efficiently as possible.

9. How to open an account

Read this PDS including any additional reference guides before deciding to apply for membership in the fund.

You should consider any contributions into your super that you or your employer will make, your investment strategy, insurance cover for you and your family, and who you want to leave your super benefits to if you die (ie nominating your beneficiaries).

Complete and return the *Application* form located in the *Member kit* available at smartMonday.com.au/resources.aspx.

We'll send you a *Starter pack* shortly after opening your account.

Making financial decisions

If you have a financial adviser, they can help you make decisions about your super and a wide range of financial matters. If you don't have an adviser, call **1300 880 588** or email us at enquiries@smartmonday.com.au

Cooling-off period

You have a cooling-off period of 14 days (plus 5 business days, allowing for mailing). If you choose to exercise this right and cancel your membership then you must notify us in writing.

Keeping you informed

We may send or make certain information about your account available to you electronically rather than sending it via post. If we have your email address, we will either email you the information, or email you a notification that the information is either available on our website or can be accessed by logging in to your account online. In the future, we may also use messaging via SMS. The information we send or make available can include:

- > Newsletters (sent quarterly)
- > Your annual benefit statement
- > Significant event notices (SEN)
- > Financial Services Guides (FSG) and PDSs

If you don't want to receive information or notifications electronically you can change your communication preferences by logging in to your account online, or by calling us. Call us if you need paper copies of anything.

Privacy

The fund is subject to a privacy statement to protect your personal information. The trustee's privacy statement is available at eqt.com.au/global/privacystatement.

Information about Aon's privacy practices can be located in the *Aon Australia Group Privacy Policy Statement* at smartMonday.com.au.

Complaints resolution

We take complaints very seriously and will do our best to make things right. Please put your complaint in writing to the Enquiries Officer, smartMonday, PO Box 1949, Wollongong NSW 2500. We'll consider and respond to your complaint within 90 days (final resolution may take longer than 90 days), and we'll advise you of any decision within 30 days of the decision being made.

Transfers to the Aon Eligible Rollover Fund (ERF)

Your account balance may be transferred to the Aon ERF if you've been in smartMonday DIRECT for more than 12 months and your balance falls below the minimum \$2,000.

We'll write to you before transferring your account balance. For information on the Aon ERF see erf.aon.com.au



E. enquiries@smartMonday.com.au

P. 1300 880 588

F. 1300 267 582

W. smartMonday.com.au

An investment in smartMonday DIRECT is neither a deposit nor a liability of Aon Hewitt Limited, Equity Trustees Superannuation Limited, nor any of their related entities and none of them guarantees your investment in the product.