



# Change member details

You can use this form to change your member details or update your employment status.

## Your request

If you have any questions, please call us on **1300 614 644** or email **[enquiry@smartmonday.com.au](mailto:enquiry@smartmonday.com.au)**

Select an option:

**Provide or change member details** – complete *Your details*, *Your new details* and *Your declaration and authorisation* sections.

**Update employment status** – complete *Your details*, *Your employment status for self-employed members* and *Your declaration and authorisation* sections.

## Your details

Member number (if known)

Given names

Surname

Date of birth (DD/MM/YYYY)

Gender (M, F)

Phone (mobile)

Email

Postal address

Suburb

State

Postcode

Send your completed form to: **smartMonday, GPO Box 1202, Brisbane QLD 4001**

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## Your new details

Title

Given names\*

Surname\*

Date of birth\* (DD/MM/YYYY)

Gender (M, F or other)

Phone (mobile)

Email

Postal address

Suburb

State

Postcode

\* For name changes, you need to attach a certified copy of a relevant official document showing your original name and your new name. See the factsheet [Identification \(ID\) rules and certification of documents](#) on our website for *Change of name* requirements and who can certify document copies. For a date of birth correction, you need to attach a certified copy of your birth certificate, driver's licence or passport.

## Your employment status for self-employed members

Please select the appropriate option and fill in the date as required.

Self-employed – I have been self-employed since

(DD/MM/YYYY)

No longer self-employed – I am no longer self-employed since

(DD/MM/YYYY)

## Privacy

The fund is subject to the trustee's privacy statement, which is available at [egt.com.au/global/privacystatement](http://egt.com.au/global/privacystatement)

## Your declaration and authorisation

I declare that:

- > the information I have provided on this form is true and correct
- > I have read the privacy statement, and consent to my personal information being handled in accordance with that statement.

Signature

Date (DD/MM/YYYY)